

MINUTES OF BUSINESS MEETING
NEVADA ENVIRONMENTAL HEALTH ASSOCIATION

Reno, Nevada
June 7, 2003

A business meeting of the Nevada Environmental Health Association was held on June 7, 2003 at the Reno Hilton, Crystal Room. With a quorum present, Jim Pierce, President, opened the meeting at 1:30 p.m.

Executive Council Members present were:

Jim Pierce (President)
Daniel Maxson (Vice-President)
Cindy Ulch (Secretary)

Paul Klouse, Treasurer was absent.

Jim Pierce welcomed everyone to Reno and the 2003 NEHA Business meeting.

OLD Business

National Conference: Jim said that it appeared the National was going to have a very successful conference this year. About 1,000 people were expected to attend. He said he proctored an exam for the National earlier in the day and worked with National representatives in the past year regarding conference arrangements.

Jim handed his correspondence file to Daniel Maxson, President elect.

Nevada Food Safety Task Force: Jim provided a report concerning the food safety task force. It outlined the meetings held previously and included its by-laws (The report is part of these minutes). Jim said the task force is made up of many regulatory and business representatives as well as those from the university.

Jim said the Task Force was very interested in registration of environmentalists and feel it is a good idea and would support it. Business representatives felt if they must have certification to operate a kitchen or restaurant then those who inspect their facilities should also be certified or registered.

Meeting participants discussed registration in general. Many environmentalists are not yet registered though they are qualified to take the exam. Most environmentalists at Washoe County Health are not registered, all but three are registered who work with the Nevada Health Division and most working for Clark County are registered but not with the state board.

Jim said he is the current NEHA representative and suggested the Association keep him as its representative. Daniel Maxson made a motion to keep Jim Pierce as its representative on the Task Force; Cindy Ulch seconded this. This passed unanimously.

Jim said the Association should have an alternate in case he could not attend. Pete Allen made a motion to select Daniel Maxson as the alternate; Kinley Goodman seconded this. Passed unanimously.

NEHA Website: Jim said the website is operating well and is stable. He said he would add more items to the site such as a memorial for members who have passed, photos and forms.

Members offered a few names for the memorial: Bev Eccles, Walt Christensen, Jim Remer, Ed Bohdan, and Ray Christensen.

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Members discussed the photo project Ed Bohdan was working on and wondered where they were. It was suggested that Jeanne Rucker might know and Pete Allen would contact her about this. Daniel Maxson said he has some photos and will send them to Jim Pierce.

Pete Allen said Dave Minedew had a list of "old timers" and would contact him about it. He said the list was presented at Clare Schmitz's retirement party in January.

Jim offered copies of the site's webpages for the record.

There was discussion about how the domain names were handled. Jim explained that he registered NVEHA.com and hosted it with a company that was fine in the beginning but was now defunct. He said he then registered NVEHA.org after the company started to become unstable in early 2003. He was able to get the NVEHA.com name back from the old company though this was not assured so now the Association has two names, NVEHA.com and NVEHA.org. The NVEHA.com name will be allowed to lapse and the NVEHA.org name used exclusively. Jim said his company Sierra Horizons hosts the website. Consequently he has total control and is not relying on someone else for our website needs.

2003 National Conference Assistance: Jim said that he and Paul Klouse decided to offer \$200 in assistance to members. Since the Association was not having a 2003 educational conference this was a way to help members attend the National conference instead. An announcement was made on the website and through e-Newsletters about the offer. He provided a copy of the webpage explaining the assistance offer.

Cindy Ulch was the only member asking for assistance. He said there may be one or two more request and we needed to wait and see.

Secretary's Report. Cindy Ulch read the minutes of the April 17, 2002 meeting. There were no corrections offered, a motion was made by Daniel Maxson to approve them, seconded by Pete Allen and passed unanimously. A copy of the minutes is part of these minutes.

Treasurer's Report: Daniel Maxson said Paul Klouse could not attend the meeting and he was substituting for his. Daniel offered the report for review. A summary was as follows:
Money Market account: \$11,329.23, showing 4 deposits, Checking was \$787.39, showing \$1,773.43 in checks written. Combined net total was \$ 12,116.62.

A motion was made by Cindy Ulch to accept the Treasurer's report, seconded by Jim Hogan and passed unanimously.

Daniel said he would give the Treasurer-elect, Kinley Goodman the records and laptop.

Elections 2003/2005: Jim Pierce said the results were:

President: Daniel Maxson
Vice-President: Nancy Hall
Secretary: Jim Pierce
Treasurer: Kinley Goodman

Cindy Ulch made a motion to certify the results, seconded by Pete Allen, passed unanimously. Jim noted that Nancy Hall would become the President next election cycle.

NEW Business

Daniel Maxson thanked Jim Pierce for his work as President the previous two years and presented Jim was an appreciation plaque. Jim thanked the Association for its recognition.

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Website Agreement: Members discussed the web-hosting agreement. Daniel Maxson said he didn't think a motion was needed to accept the agreement since he approved an agreement several years ago. Jim Pierce presented the group with the 2003 agreement from Sierra Horizons, Inc. Jim said he was the company's president and kept costs low, specifically, \$100 for annual hosting, \$50 for web name renewal and \$200 for general site upkeep for a total of \$350. Members thought the amount was fine and expressed their support for the website. Members agreed a website was an effective way to provide information for members and the public.

2004 Annual Educational Conference: Daniel Maxson offered two possible locations, Mesquite and Laughlin. After a short discussion, members felt Mesquite was the better choice, especially since it was closer to Las Vegas but still far enough away for Clark County members to attend without interruption.

Jim Pierce made a motion to have the 2004 conference in Mesquite, seconded by Cindy Ulch and passed unanimously.

2004 Conference theme: Members discussed a possible theme and felt the conference must cover a variety of environmental health issues to draw a larger attendance. Daniel Maxson and Cindy Ulch agreed to work together on topics.

By-Laws Changes: Members felt having the Vice-President become the President in the following election cycle was a good way to maintain continuity and should there be only one nomination for an office or all of the offices such as was the case this year, no ballot would be needed. The by-laws need to be changed to reflect this. Daniel Maxson said he would work with Nancy Hall to modify the by-laws. Jim Pierce said he would send him a copy of the current bylaws via e-mail.

2002 National Environmental Health Conference: Daniel Maxson said he attended the conference in Minneapolis. He said the conference did not do very well financially and National representatives were concerned about future conferences and their financial viability.

REHS Board: Pete Allen said the Board for REHS gives out its Career Award only to deserving professionals. He said he was pleased to give Dana Pennington the 2003 career award for his hard work in the past 20 plus years in environmental health. Pete said the first person to get the award was Clare Schmutz and Dana was the second.

Kinley Goodman said that Larry Rountree nominated Dana for the award.

Dana thanked Pete and the Board for the recognition and was surprised he got it. He really appreciated the award.

NEHA's Outstanding Environmentalist Award for 2003: Daniel Maxson said the association gives the award to a member who has done much to help the association and who has worked hard in environmental health. He said Pete Allen was most deserving of this year's award.

Pete thanked the Association for the recognition.

Other topics and Updates: Kinley Goodman said that Jim Hogan was transferring from the Nevada Health Division to the NV Environmental Protection Division-Air Quality on June 23, 2003.

Adjournment: Pete Allen made a motion to adjourn, seconded by Cindy Ulch, passed unanimously.

Meeting adjourned at 3:10 p.m.